



REGULAR CITY COUNCIL MEETING AGENDA

MARCH 24, 2015

5:00 PM

CITY HALL COUNCIL CHAMBERS

10 NORTH ROBINSON STREET

I. ROLL CALL AND CALL TO ORDER BY MAYOR

City Council:

- ✓ Scott Cain, Mayor
- ✓ Dr. Bob Kelly, Mayor Pro Tem
- ✓ Gayle White, SMD 2
- ✓ Dale Sturgeon, SMD 3
- ✓ John Warren, SMD 4

Administration:

- ✓ Dan O'Leary, Interim City Manager
- ✓ Rob Severance, Deputy City Manager
- ✓ Rod Hogan, Interim Asst City Manager
- ✓ Shelly Doty, City Secretary
- ✓ Ivy Peterson, Deputy City Secretary
- ✓ Fritz Quast, City Attorney

Division Directors:

- ✓ Courtney Coates, Public Works
- ✓ Marcie Freelen, Finance
- ✓ Clint Ishmael, Fire Services
- ✓ Amy Knoll, Police Services
- ✓ Debra Powledge, Human Resources

Department Heads:

- ✓ Burton Barr, Community Services
- ✓ Jessica James, Economic Development
- ✓ Willie Resto, Information Technology

Media:

- ✓ Matt Smith, Times-Review

II. INVOCATION by Rev. Donna Ware, St Mark's United Methodist Church

III. PLEDGE OF ALLEGIANCE

IV. COMMUNITY INTEREST MATTERS, ANNOUNCEMENTS & PRESENTATIONS

V. CITIZENS COMMENTS

An opportunity for the public to make comments or address concerns not posted on the agenda. The City Council may take no action during this portion of the agenda. The Council may only ask clarifying questions or direct staff to take appropriate action. Each person will be allowed five minutes to comment on any particular subject. No more than two persons will be allowed to comment on any particular subject, one in favor and one against. All persons desiring to make comments under this section must sign a card prior to the council meeting identifying themselves and the topic they desire to address.

VI. CITY SECRETARY READS THE GUIDELINES TO SPEAK BEFORE COUNCIL

CONSENT ITEMS

All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary prior to the beginning of the meeting.

M1. APPROVAL OF MINUTES FOR THE MARCH 10, 2015 REGULAR COUNCIL MEETING.

RS1. A RESOLUTION DESIGNATING SIGNATORIES FOR THE CITY'S DISASTER RELIEF GRANT CONTRACT WITH THE TEXAS DEPT OF AGRICULTURE.

Person presenting this item: Marcie Freelen, Interim Director of Finance

BRIEF: The Texas Department of Agriculture requires that authorized signatories be assigned for contractual documents related to Community Development Block Grants. Staff requests that the authorized signatories be updated to reflect recent personnel changes; that the Interim City Manager and Deputy City Manager be designated as authorized signatories for all contractual documents, and that the Assistant Director of Finance and Accountants be designated as signatories for the State of Texas Purchase Vouchers and Requests for Payment.

RS2. A RESOLUTION AUTHORIZING CONTRACT WITH TRUGREEN LANDCARE IN THE AMOUNT OF \$31,632 FOR MAINTENANCE OF MEDIANS AND DRAINAGE EASEMENTS.

Person presenting this item: Rod Hogan, Assistant City Manager/Director of Public Works

BRIEF: Competitive quotes were solicited for a lawn service to service and maintain the medians and drainage easements within the city. The lowest, most responsible quote was received from TruGreen Landcare.

RESOLUTIONS

RS3. A RESOLUTION AUTHORIZING CONTRACT WITH INFRASTRUCTURE MANAGEMENT SERVICES FOR PAVEMENT MANAGEMENT SERVICES IN THE AMOUNT OF \$64,992.

Person presenting this item: Rod Hogan, Assistant City Manager/Director of Public Works

BRIEF: The IMS contract will encompass pavement data collection, scoring, data usage and budgeting for City streets and Airport runways.

ORDINANCES

OR1. AN ORDINANCE AMENDING CODE OF ORDINANCES TITLE IX: GENERAL REGULATIONS, CHAPTER 90: AIRPORT, SECTION 90.035 AIRPORT FEES.

Person presenting this item: Sharlette Wright, Airport Manager

BRIEF: To help maintain the existing facilities the Airport Board is in agreement to raise the T-hangar rates as follows: small T-hangar \$200 per month, large T-hangar \$250 per month.

OR2. AN ORDINANCE AMENDING CODE OF ORDINANCES TITLE XI: BUSINESS REGULATIONS BY CREATING CHAPTER 121: SMOKING AND ALLOWING PROPERTY OWNERS OPTIONS RELATING TO SMOKING PROHIBITIONS.

Person presenting this item: Mayor Scott Cain

BRIEF: It is the concern and purpose of the City Council to: (1) protect the public health and welfare of its citizens by permitting owners and operators of public buildings and public places to prohibit smoking in certain public places, and (2) recognize that the need to breathe smoke-free air shall have priority over the desire to smoke in certain instances. After discussion at several workshops and feedback from the public, this ordinance is being submitted for Council's consideration.

OR3. AN ORDINANCE AMENDING 2014-2015 BUDGET (#5), BY ALLOCATING \$49,966 FROM GENERAL CAPITAL PROJECTS FUND BALANCE (53) TO GENERAL CAPITAL PROJECTS PROFESSIONAL SERVICES (5379-8664) AND ALLOCATING \$15,026 FROM THE ENTERPRISE FUND MUNICIPAL AIRPORT FUND BALANCE (61) TO AIRPORT PROFESSIONAL SERVICES (6154-8664) FOR THE PURPOSE OF FUNDING A PAVEMENT MANAGEMENT SERVICES CONTRACT.

Person presenting this item: Marcie Freelen, Interim Director of Finance

BRIEF: These changes will provide funding for professional services in the Capital Projects fund.

OR4. AN ORDINANCE AMENDING 2014-2015 BUDGET (#6), GENERAL FUND (01) BY REALLOCATING FUNDS FROM PARKS & RECREATION, M&R GROUNDS (0153-8431) TO CEMETERY (0152) PROVIDING FOR OPERATIONAL CHANGES.

Person presenting this item: Burton Barr, Community Services Manager

BRIEF: These changes will provide funding for two additional employees in the Cemetery Department through a reduction in the Parks Department. This will allow for the City to handle the mowing of facilities in-house therefore reducing the amount funded for these services in M&R Grounds.

OTHER COUNCIL MATTERS

OC1. APPOINTMENT TO THE PARKS AND RECREATION ADVISORY BOARD.

Person presenting this item: Burton Barr, Community Services Manager

BRIEF: The Parks & Recreation Board has a vacant seat due to the resignation of Elizabeth Geigle from September 2014. Ms. Geigle resigned because of work conflicts. Jim Abt has

submitted his application for consideration of the vacated seat and staff recommends his appointment.

OC2. APPOINTMENT TO THE AIRPORT ADVISORY BOARD.

Person presenting this item: Sharlette Wright, Airport Manager

BRIEF: Herschel Lance had to resign his position on the board due to relocating for his employer. Staff would like to request that Mr. John Pollock be considered to fill the vacancy.

WORKSHOP

I. CITY MANAGER'S UPDATE ON MUNICIPAL BUSINESS

- A. Presentation on the 2014 Annual Report by Kelly Summey, Public Information Officer and Crime Analyst for Cleburne Police Department
- B. Discuss the impact fee process, presented by Freese & Nichols – Courtney Coates
- C. Discuss long range water and reuse integration plans, presented by Freese & Nichols – Courtney Coates
- D. Discuss request to consider late hours for sale of alcohol – Dan O'Leary

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.**

A. § 551.071. Consultation with Attorney; Closed Meeting; and § 551.087. Deliberation Regarding Economic Development Negotiations; Closed Meeting

This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

- 1. Discuss economic development project and funding options

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

ADJOURNMENT

ADJOURNED AT:



City Hall is wheelchair accessible. Access to the building and special parking are available at the southeast entrance facing Chambers Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817/645-0908 or by FAX 817/556-8848 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.