



NOTICE OF REGULAR MEETING AND WORKSHOP OF THE CITY COUNCIL OF THE CITY OF CLEBURNE, TEXAS

Notice is hereby given that a **REGULAR COUNCIL MEETING AND WORKSHOP SESSION** of the above named City will be held on the 23rd day of JUNE, 2015, at 5:00p.m., in the Council Chambers at Cleburne City Hall, 10 North Robinson Street, Cleburne, Texas 76031.

At which time the following subjects will be discussed, to-wit:

Refer to attached agenda

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, in the City Hall of said City in Cleburne, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 19, 2015, by 5:00 p.m.



City of Cleburne

By Shelly Doty
Shelly Doty, City Secretary



City Hall is wheelchair accessible. Access to the building and special parking are available at the southeast entrance facing Chambers Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817/645-0908 or by FAX 817/556-8848 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

Agenda Removal Notice

Date:

Initials:



REGULAR CITY COUNCIL MEETING AGENDA

JUNE 23, 2015

5:00 PM

CITY HALL COUNCIL CHAMBERS

10 NORTH ROBINSON STREET

I. ROLL CALL AND CALL TO ORDER BY MAYOR

City Council:

- ✓ Scott Cain, Mayor
- ✓ Dr. Bob Kelly, Mayor Pro Tem
- ✓ Gayle White, SMD 2
- ✓ Dale Sturgeon, SMD 3
- ✓ John Warren, SMD 4

Administration:

- ✓ Dan O'Leary, Interim City Manager
- ✓ Rob Severance, Deputy City Manager
- ✓ Shelly Doty, City Secretary
- ✓ Ivy Peterson, Deputy City Secretary
- ✓ Fritz Quast, City Attorney

Division Directors:

- ✓ Burton Barr, Community Services
- ✓ Courtney Coates, Public Works
- ✓ Marcie Freelen, Finance
- ✓ Clint Ishmael, Fire Services
- ✓ Amy Knoll, Police Services
- ✓ Debra Powledge, Human Resources

Department Heads:

- ✓ Willie Resto, Information Technology

Media:

- ✓ Matt Smith, Times-Review

II. INVOCATION by Rev. Brooks Monk, Calvary Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. COMMUNITY INTEREST MATTERS, ANNOUNCEMENTS & PRESENTATIONS

V. CITIZENS COMMENTS

VI. CITY SECRETARY READS THE GUIDELINES TO SPEAK BEFORE COUNCIL

CONSENT ITEMS

All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary prior to the beginning of the meeting.

M1. APPROVAL OF MINUTES FOR THE JUNE 9, 2015 REGULAR COUNCIL MEETING.

RS1. A RESOLUTION AUTHORIZING ONE-YEAR EXTENSION OF AGREEMENT WITH ITC SERVICES FOR GENERATOR MAINTENANCE.

Person presenting this item: Steve Hill, Water Utility Superintendent

BRIEF: Quotes were received in 2014 for generator maintenance services. The contract was awarded to ITC Services. This vendor is willing to renew the contract for the first of two one-year renewal periods available in this contract. Pricing will remain the same.

OC1. APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF MAY 2015.

Person presenting this item: Marcie Freelen, Assistant Director of Finance

OC2. APPROVE FINAL PLAT OF LOTS 1-4, BLOCK 1, MONTALVO ADDITION (BEING 11.551 ACRES ON MELISSA LANE IN THE ETJ), AS REQUESTED BY MIGUEL AND VERONICA MONTALVO.

Person presenting this item: Courtney Coates, Public Works Director

BRIEF: The Planning and Zoning Commission considered this at its June 8, 2015 meeting. The purpose for this plat is to create four residential lots. The Comprehensive Land Use Plan shows this area and surrounding area to be Future TND. P&Z recommended approval of this plat with a vote of 7 to 0.

RESOLUTIONS

RS2. A RESOLUTION AUTHORIZING AN AGREEMENT FOR ENGINEERING SERVICES WITH CHILDRESS ENGINEERS FOR THE SPARKS DRIVE CONNECTION.

Person presenting this item: Courtney Coates, Public Works Director

BRIEF: This contract will provide engineering, surveying, right of way descriptions, geotechnical services, hydraulic modeling, project coordination, and resident project representation. The project will connect the east and west sides of Sparks Drive from the dead end near the Brazos Power Generation Plant to the Chisholm Trail Parkway. Fee is not to exceed \$454,000.

ORDINANCES

OR1. *PUBLIC HEARING* AN ORDINANCE REZONING 1207 EAST HENDERSON STREET, BEING .406 ACRES, FROM SF4 (SINGLE FAMILY DWELLING) TO C3 (COMMERCIAL), AS REQUESTED BY LAZARO AND GUADALUPE NAJERA.

Person presenting this item: Courtney Coates, Public Works Director

BRIEF: P&Z considered this at its June 8, 2015 meeting. The purpose for this is to rezone the back approximately 45 feet of 1207 E Henderson from SF-4 (Single-Family Dwelling District) to C3 (Commercial District) to match the rest of the zoning of the lot. The zoning for this property is SF-4 (Single-Family Dwelling District) and C3 (Commercial District). The surrounding zoning is SF-4

(Single-Family Dwelling District) and C3 (Commercial District). The Comprehensive Land Use Plan shows this area to be Local Node and Central Corridor and surrounding area to be Local Node, Central Corridor and Center City East. P&Z recommended approval of the rezone with a vote of 7-0.

OR2. *PUBLIC HEARING* AN ORDINANCE APPROVING SIGN VARIANCE AT 502 NORTH MAIN STREET, AS REQUESTED BY ROYCE PHARMACY, REPRESENTED BY MATT HARPOLE, SIGNS EXPRESS.

Person presenting this item: Courtney Coates, Public Works Director

BRIEF: A sign application was submitted for an electronic pole sign. The permit was denied as per Chapter 156: Appendix A, Table 1 - Electronic Signs, which states that an electronic sign cannot be any larger than 32 square feet and it must be a minimum of 500 square feet from an existing electronic sign. The proposed sign is 40 square feet and 3 inches and is 400 feet away from an existing electronic sign.

OR3. AN ORDINANCE AMENDING TITLE IX: GENERAL REGULATIONS, CHAPTER 90.035: AIRPORT, FEES LEVIED AND IMPOSED, OF THE CODE OF ORDINANCES.

Person presenting this item: Sharlette Wright, Airport Manager

BRIEF: The current ordinance has a maximum period of 20 years for a land lease. To be competitive with area airports, the ability to offer a maximum of 40 years before the improvements revert to the City may give investors more of an incentive to build facilities.

OR4. AN ORDINANCE ACCEPTING A BOUNDARY SETTLEMENT AGREEMENT BETWEEN THE CITY OF JOSHUA, CITY OF BURLESON AND CITY OF CLEBURNE.

Person presenting this item: Clint Ishmael, Fire Chief

BRIEF: In 2004, the City of Cleburne and the City of Burleson initiated civil action in the 18th Judicial District Court against the City of Joshua over disputes on the extra territorial jurisdiction (ETJ) and corporate City limits. A settlement agreement was reached by all three cities and the Court mandated the Cities meet and ratify an agreement establishing mutually agreed upon boundaries for ETJ and corporate City limits in those areas where Cleburne, Burleson and Joshua boundaries adjoin. Staff of all three Cities have met and developed a proposed agreement that simplifies, clarifies and better defines the boundaries separating the three Cities. Staff is requesting approval of the proposed agreement.

OTHER COUNCIL MATTERS

OC3. REAPPOINTMENT TO MUSEUM ADVISORY BOARD.

Person presenting this item: Burton Barr, Director of Parks and Recreation

BRIEF: Mr. David Wilbanks' 1st term expired April 9th. Staff respectfully requests that Mr. Wilbanks be reappointed to a 2nd term.

WORKSHOP

I. CITY MANAGER'S UPDATE ON MUNICIPAL BUSINESS

- A. Discuss a Crime Free Rental Housing Ordinance – Rob Severance, Deputy City Manager
- B. Discuss a Rental Housing Minimum Standards Ordinance – Clint Ishmael, Fire Chief

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

ADJOURNMENT

ADJOURNED AT:

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