



## REGULAR CITY COUNCIL MEETING AGENDA

**MARCH 8, 2016**

**5:00 PM**

**CITY HALL COUNCIL CHAMBERS**

**10 NORTH ROBINSON STREET**

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**I. ROLL CALL AND CALL TO ORDER BY MAYOR**

**II. INVOCATION** by Reverend Joe Ardy

**III. PLEDGE OF ALLEGIANCE**

**IV. COMMUNITY INTEREST MATTERS, ANNOUNCEMENTS & PRESENTATIONS**

Presentation – STARS Award Recipient – Sharon Casillas

**V. CITIZENS COMMENTS**

An opportunity for the public to make comments or address concerns not posted on the agenda. The City Council may take no action during this portion of the agenda. The Council may only ask clarifying questions or direct staff to take appropriate action. Each person will be allowed five minutes to comment on any particular subject. No more than two persons will be allowed to comment on any particular subject, one in favor and one against. All persons desiring to make comments under this section must sign a card prior to the council meeting identifying themselves and the topic they desire to address.

**VI. CITY SECRETARY READS THE GUIDELINES TO SPEAK BEFORE COUNCIL**

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**MINUTES**

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**M1. APPROVAL OF MINUTES FOR THE FEBRUARY 23, 2016 REGULAR COUNCIL MEETING.**

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**RESOLUTIONS**

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**RS1. A RESOLUTION AUTHORIZING COUNCILMEMBERS TO SERVE AS A VOLUNTEER THAT PROTECTS THE HEALTH, SAFETY OR WELFARE OF THE CITY PURSUANT TO LGC SECTION 21.003.**

Person presenting this item: Debra Powledge, Director of Human Resources

**BRIEF:** Section 21.003 of the Texas Local Government Code allows for members of the governing body of a municipality “to serve as a volunteer for an organization that protects the health, safety, or welfare of the municipality regardless of whether the organization is funded or supported in whole or part by the municipality if the governing body adopts a resolution allowing members of the governing body to perform service of that nature.” This resolution would allow councilmembers, if they so choose, to be involved in additional activities and in city departments that protect the health, safety or welfare of its citizens. The councilmembers will have to comply with the City of Cleburne rules and regulations regarding city volunteers.

**RS2. A RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE A CONTRACT WITH TFE CONNECT FOR THE INFORMATION TECHNOLOGY DATACENTER UPGRADE PROJECT IN THE AMOUNT OF \$309,314.63.**

Person presenting this item: Willie Resto, Information Technology Manager

**BRIEF:** Sealed proposals were solicited for the completion of the IT Datacenter (VMware host) upgrade. Bids were received from three vendors. A committee of IT professionals, including one City staff member, reviewed the proposals and evaluated the merits of each based on project understanding, past performance of completed projects, familiarity with the project/City and price. The recommendation from all three committee members is to award the project to TFE Connect in the amount of \$309,314.63. This project was discussed with Council and included in the budget for General Fund (01), for the 2015-2016 fiscal year purchases.

**RS3. A RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH NCTCOG FOR THE PURPOSE OF PROVIDING A LOCATION (302 W HENDERSON ST) FOR A TELECOMMUNICATION TOWER.**

Person presenting this item: Willie Resto, Information Technology Manager

**BRIEF:** The North Central Texas Council of Governments (NCTCOG) manages the technology of delivering 9-1-1 calls for 43 Public Safety Answering Points (PSAP) including the City of Cleburne so that its Police, Fire and EMS can respond quickly to emergencies. In an effort to improve reliability and provide additional capacity, the NCTCOG has procured and begun implementing its Alternate Network Project which, once implemented, will be a more reliable system allowing for an enhanced, more resilient and reliable service used to deliver the 9-1-1 call benefiting all of the citizens of Cleburne. The location for said communication tower is 302 West Henderson Street.

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## ORDINANCES

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**OR1. AN ORDINANCE AMENDING 2015-2016 ANNUAL BUDGET (#1) ALLOCATING FUNDS FOR THE CLEBURNE FIRE DEPARTMENT TO BE THE PRIMARY AMBULANCE SERVICE PROVIDER AND TO BE OFFSET BY AMBULANCE BILLING REVENUE.**

Person presenting this item: Terry Leake, Director of Finance

**BRIEF:** On January 12, 2016, the City Council adopted Resolution RS01-2016-07, which designated the Cleburne Fire Department as the primary emergency ambulance service provider, as permitted in the City's Code of Ordinances, Chapter 110: Ambulances. In the past, CareFlight has been the primary emergency ambulance service provider, and for the Fire Department to provide ambulance transports for 911 calls, a General Fund budget amendment is needed to provide funding for three additional personnel and other expenses relating to the Phase I implementation of the ambulance service change. The additional expenditures (\$255,075) will be offset by the additional revenue received from ambulance billings (\$325,000). The projected line item allocation of expenses and projected revenue is as follows:

**1 ambulance - 3 personnel - 6.5 months**

**EXPENSES**

Personnel	8110	\$	82,000
Overtime	8130	\$	15,000
Medicare	8220	\$	1,407
FRR	8230	\$	23,668
Health Insurance	8240	\$	21,500
PPE	8323	\$	7,500
Fuel	8336	\$	10,000
Medical Supplies	8357	\$	30,000
Minor Equipment	8364	\$	2,500
Other Supplies	8399	\$	10,000
M&R Vehicles	8557	\$	10,000
Professional Services (billing)	8664	\$	20,000
Vehicle Replacement	8670	\$	12,500
Training	8684	\$	7,500
Travel Expenses	8690	\$	1,500
<b>Budget Amendment-Expenses</b>		<b>\$</b>	<b>255,075</b>

**REVENUE**

Ambulance - Projected Revenue Increase	\$	325,000
<b>Budget Amendment-Revenue</b>	<b>\$</b>	<b>325,000</b>

The proposed General Fund budget amendment will revise the total adopted General Fund budget of \$37,661,084 (Ordinance OR09-2015-61) to \$37,916,159. If the program is successful and additional personnel are added to provide for increased ambulance calls, an additional budget amendment will be needed prior to the end of Fiscal Year 2015-2016.

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**OTHER COUNCIL MATTERS**

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**OC1. APPOINTMENT OF FIVE MEMBERS TO THE NEWLY CREATED CEMETERY ADVISORY BOARD.**

Person presenting this item: Burton Barr, Director of Parks and Recreation

**BRIEF:** The newly created Cemetery Advisory Board will be comprised of 5 members, to

include one city council member, one funeral home director and three Cleburne residents. Perry Rosser has agreed to serve in the capacity of the funeral home director. Suzanne Alvarado, Michael Smith and Richard Berman have agreed to serve as they are all citizens of Cleburne. Council will also need to appoint a council member to complete the advisory board.

**OC2. APPOINTMENT TO THE PARKS AND RECREATION BOARD.**

Person presenting this item: Burton Barr, Director of Parks and Recreation

BRIEF: The Parks & Recreation Board has a vacant seat due to the 2<sup>nd</sup> term completed by Brian Goodman on Jan 24. Eddy Boggs has submitted his application for consideration for the vacated seat.

**OC3. APPOINTMENT TO THE MUSEUM ADVISORY BOARD.**

Person presenting this item: Burton Barr, Director of Parks and Recreation

BRIEF: Jo Ann Ellis has completed her first term on the Board and has agreed to serve a second term if appointed.

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**WORKSHOP**

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**I. CITY MANAGER'S UPDATE ON MUNICIPAL BUSINESS**

- A. Discuss ambulance subscription service agreement with CareFlite – Clint Ishmael

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**EXECUTIVE SESSION**

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Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

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**ADJOURNMENT**

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**ADJOURNED AT:**



City Hall is wheelchair accessible. Access to the building and special parking are available at the southeast entrance facing Chambers Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817/645-0908 or by FAX 817/556-8848 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

