



**REGULAR CITY COUNCIL MEETING AGENDA**  
**SEPTEMBER 25, 2018**  
**5:00 PM**  
**CITY HALL CO.UNCIL CHAMBERS**  
**10 NORTH ROBINSON STREET**

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**I. ROLL CALL AND CALL TO ORDER BY MAYOR**

**City Council:**

- ✓ Scott Cain, Mayor
- ✓ Dr. Bob Kelly, SMD 1
- ✓ Gayle White, SMD 2
- ✓ Dale Sturgeon, Mayor Pro Tem
- ✓ John Warren, SMD 4

**Administration:**

- ✓ Steve Polasek, City Manager
- ✓ Fritz Quast, City Attorney

**II. INVOCATION** by Rev. Johnie Dollarhide, St. Paul Christian Methodist Church

**III. PLEDGE OF ALLEGIANCE**

**IV. COMMUNITY INTEREST MATTERS, ANNOUNCEMENTS & PRESENTATIONS**

**V. CITY SECRETARY READS THE GUIDELINES TO SPEAK BEFORE COUNCIL**

**VI. CITIZENS COMMENTS**

An opportunity for the public to make comments or address concerns not posted on the agenda.

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**CONSENT ITEMS**

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All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary prior to the beginning of the meeting.

**M1. APPROVE MINUTES FOR THE SEPTEMBER 11, 2018 REGULAR COUNCIL MEETING AND SEPTEMBER 18, 2018 SPECIAL COUNCIL MEETING.**

**RS1. A RESOLUTION AUTHORIZING AGREEMENT WITH PENCCO, INC FOR**

**THE ANNUAL SUPPLY OF LIQUID FERRIC SULFATE, A WATER TREATMENT CHEMICAL FOR A COST OF \$168.00/TON.**

Person presenting this item: Jeremy Hutt, Director of Public Works

**BRIEF:** Bids were solicited for the water treatment chemical Liquid Ferric Sulfate used by our Water and Wastewater departments within the City. Two bids were received. Staff has reviewed the bids and identified Pencco, Inc as the lowest, most responsible bidder with a bid price of \$168.00 per wet ton. This contract will have an initial term of 12 months, with options for two additional one-year renewals at the lower of the Consumer Price Index – All Urban Consumers Dallas-Fort Worth or Consumer Price Index – All Urban Consumers – US City Average. This will put us in line with the contract expirations of all other chemicals used by the Water and Wastewater departments.

**RS2. A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO SUBMIT NOMINATION OF A PUBLIC SAFETY REPRESENTATIVE OF THE CITY OF CLEBURNE TO SERVE ON THE JOHNSON COUNTY RADIO ADVISORY BOARD.**

Person presenting this item: Rob Severance, Chief of Police

**BRIEF:** In 2016, the Johnson County Commissioner's Court authorized the development of a Radio Advisory Board. Each year, each jurisdiction/agency submits a nomination for the Board to the Johnson County Judge's Office for consideration by the Commissioner's Court. Said nominee is to be a public safety representative with technical experience and understanding of the system. This resolution will allow the Police Chief to nominate a board member without requesting a new resolution each year. The Cleburne Police Department wishes to nominate Assistant Chief Linn Goodman for another term.

**RS3. A RESOLUTION AUTHORIZING RENEWAL OF INTERLOCAL COOPERATION AGREEMENT WITH JOHNSON COUNTY FOR THE PROVISION OF JAIL SERVICES.**

Person presenting this item: Rob Severance, Chief of Police

**BRIEF:** Since 2001, the City of Cleburne has had an agreement in place with Johnson County for the incarceration of our Class C Misdemeanors. Incarceration of all other prisoners is provided for under other agreements and state statutes. This proposed new Interlocal Agreement is a renewal changing the per-day rate from \$48.14 to \$48.98.

**RS4. A RESOLUTION AUTHORIZING AMENDMENT TO THE COMMUNICATIONS SYSTEM AGREEMENT WITH JOHNSON COUNTY SUBSCRIBING TO USAGE OF COUNTY COMMUNICATIONS EQUIPMENT.**

Person presenting this item: Rob Severance, Chief of Police

**BRIEF:** The County has determined the fee needs to be increased to offset increases by the County in the operation and management of the system from \$16.95 per month per radio to \$22.66 per month per radio, effective October 1, 2018. The difference is approximately \$7,537.00 more for the City of Cleburne. Funding for the agreement has been provided in the Fiscal Year 2019 General Fund Police Department Budget.

**RS5. A RESOLUTION AUTHORIZING RENEWAL OF INTERLOCAL AGREEMENT WITH JOHNSON COUNTY FOR THEIR ANNUAL CONTRIBUTION TO CITY/COUNTY TRANSPORTATION.**

Person presenting this item: Terry Leake, Director of Finance

**BRIEF:** City/County Transportation wishes to renew its annual Interlocal Agreement with Johnson County for their annual contribution to the program. The County requested in December 2011 to enter into an Interlocal Agreement with the City of Cleburne each year, since the annual contribution is based on population, and is subject to fluctuate due to population changes. Each year, Johnson County contributes funds to the daily operation of City/County Transportation. These funds assist City/County Transportation with the local match portion that is required by our federal grant funds. Johnson County's annual contribution for Fiscal Year 2019 will be \$56,467.00. Upon approval by City Council, the signed Interlocal Agreement will be submitted to Johnson County Commissioners' Court for inclusion on their agenda for approval and execution at the next Commissioners' Court meeting immediately following their receipt of the signed Agreement.

**OR1. AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2017 TO SEPTEMBER 30, 2018 (#13) BY APPROVING CITY MANAGER'S LINE ITEM BUDGET TRANSFERS.**

Person presenting this item: Terry Leake, Director of Finance

**BRIEF:** Section 8.2 of the City of Cleburne Charter (Transfer of Appropriations) states "The City Manager may at any time with the approval of the City Council transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department, or agency. At the request of the City Manager, the Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another." At the June 13, 2017 City Council meeting, Council approved a resolution providing for the following process to improve budgetary control and operational effectiveness within a department and meet the above charter requirements:

- City Council authorizes the City Manager to make transfers within budget line items that are within a department, as deemed appropriate by the City Manager.
- The City Manager will provide to the City Council a monthly statement of these intradepartmental line item budget transfers as a Consent agenda item.

Included in the backup are the Budget Transfer Request forms for the month of September 2018. The purpose of the transfers are for Fiscal Year 2018 line item overages in the following departments: General Fund: Human Resources (01-36), Information Technology (0138), Economic Development (0140), Police (0141), Animal Control (0143), Ambulance (0146), Fire (0147), Health (0148), Booker T. Washington Recreation Center (0150), Cemetery (0152), Parks & Recreation (0153), Golf (0155), Splash Station (0156), Sports Complex (0157), Building Maintenance (0161), Conference Center (0162), Museum (0165), Planning and Zoning (0174), Building Inspections (0176), Fleet (0178), Streets (0179); AND Airport Fund: Airport (6154). These transfers are deemed appropriate to be made by the City Manager for City Council approval.

**OR2. AN ORDINANCE AMENDING SECTION 97.01 (D) FINES AND CHARGES, PART OF TITLE IX: GENERAL REGULATIONS, CHAPTER 97: LIBRARY BY EXEMPTING CLEBURNE ISD EMPLOYEES FROM THE \$20 NONRESIDENT FEE.**

Person presenting this item: Tina Dunham, Library Director

**BRIEF:** Revise Section 97.01 Library Fines and Charges Section D to include employees of Cleburne Independent School District. All nonresident Cisd employees would be exempt from the twenty (\$20) nonresident fee. Approximately 166 employees reside outside Cleburne city limits. Aligns with five year plan strategic priorities of providing resources for community and seeking partnerships. Recommendation by Library Advisory Board.

**OC1. APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF AUGUST 2018.**

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**RESOLUTIONS**

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**RS6. A RESOLUTION APPROVING A NEGOTIATED SETTLEMENT BETWEEN ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP. REGARDING THE COMPANY'S 2018 RATE REVIEW MECHANISM FILING.**

Person presenting this item: Steve Polasek, City Manager

**BRIEF:** The City of Cleburne, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members earlier this year (Cleburne adopted February 27, 2018). On or about April 1, 2018, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2017, entitled it to additional system-wide revenues of \$42.0 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$27.4 million. After review of the consultants' report, the Company offered to settle for a system-wide increase of \$25.9 million. Following further negotiations, ACSC's Executive Committee agreed to recommend a system-wide rate increase of \$24.9 million. That increase when allocated to ACSC members results in an increase of \$17.8 million. The Effective Date for new rates is October 1, 2018. ACSC members should take action approving the Resolution before the end of September.

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$42.0 million in additional system-wide revenues, the RRM settlement at \$24.9 million reflects savings of \$17.1 million. ACSC's consultants produced a report indicating that Atmos had justified increased revenues of at least \$21.7 million. Settlement at \$24.9 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution before September 30, 2018. New rates become effective October 1, 2018.

**RS7. A RESOLUTION AUTHORIZING CONTRACT WITH VIKING CONSTRUCTION, INC FOR THE 2018 MICRO-SURFACING PROJECT FOR AN AMOUNT NOT TO EXCEED \$244,414 UTILIZING INTERLOCAL AGREEMENT WITH THE CITY OF GRAND PRAIRIE.**

Person presenting this item: Jeremy Hutt, Director of Public Works

**BRIEF:** This is an agreement with Viking Construction, Inc to resurface several existing asphalt roadways. The roadways that will be resurfaced as part of this project include portions of:

- Granbury Street
- Boone Street
- Hillsboro Street
- Prairie Avenue
- South Ridgeway Drive
- Olive Street
- South Colonial Drive

The City through the interlocal agreement with the City of Grand Prairie is utilizing their bidded contract with Viking Construction, Inc and the unit process contained within their contract, so all State bidding requirements have been met.

**RS8. A RESOLUTION AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE WITH THE TEXAS WATER DEVELOPMENT BOARD FOR AN AMOUNT UP TO \$42,125,000 FOR THE WASTEWATER TREATMENT PLANT PROJECT UTILIZING THE TWDB CLEAN WATER STATE REVOLVING FUND PROGRAM.**

Person presenting this item: Jeremy Hutt, Director of Public Works

**BRIEF:** The Texas Water Development Board has determined that the City has qualified for and is eligible to receive up to \$42,125,000 in financial assistance for the planning, acquisition, designing and constructing improvements to the City's wastewater treatment plant including a new discharge pump station and pipeline from the Clean Water State Revolving Fund program. This Council action will authorize the application and filing for financial assistance for that project.

**RS9. A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE CITY OF BURLESON FOR ACCESS TO SUPERION ONESOLUTION PUBLIC SAFETY SOFTWARE AND INFORMATION TECHNOLOGY SERVICES.**

Person presenting this item: Rob Severance, Chief of Police

**BRIEF:** Over the past seven years, the City of Burleson has partnered with several public safety

agencies in the area to share cost and resources to operate on one public safety software system as a consortium. Those agencies include the Johnson County Sheriff's Office, Joshua Police Department, Alvarado Police Department, Grandview Police Department, Venus Police Department, and Emergency Services District. The partnership has proven successful. All agencies recognize the potential for information sharing, efficiency, interoperability, redundancy, disaster recovery, and officer safety benefits that come with having multiple agencies on one system. All participating agencies pay for their individual software licenses and costs to connect to Burleson servers. Further, all consortium participants pay Burleson annually an amount equal to the total percentage use of the system divided by the total consortium yearly costs. This provides for a fair and equitable distribution of costs based on size and usage. By sharing the cost of the system, Burleson reduces its overall expenditures while adding additional support for all participants.

The Cleburne Police Department received grant funding (NIBRS) to assist with the funding necessary to join the system. The remaining funding is included in the approved FY2019 budget. The projected cost for FY2019 to be paid to the consortium is \$30,766. The annual expenditure for FY2020 is estimated to be \$26,766. For reference, we pay our current provider \$109,000 annually.

**RS10. A RESOLUTION AUTHORIZING A CONTRACT WITH CENTRALSQUARE TECHNOLOGIES (FORMERLY SUPERION) FOR THE PURCHASE AND INSTALLATION OF SUPERION ONESOLUTION PUBLIC SAFETY SOFTWARE, FOR AN AMOUNT NOT TO EXCEED \$216,000.**

Person presenting this item: Rob Severance, Chief of Police

**BRIEF:** Over the past seven years, the City of Burleson has partnered with several public safety agencies in the area to share cost and resources to operate on one public safety software system as a consortium. Those agencies include the Johnson County Sheriff's Office, Joshua Police Department, Alvarado Police Department, Grandview Police Department, Venus Police Department, and Emergency Services District. The partnership has proven successful. All agencies recognize the potential for information sharing, efficiency, interoperability, redundancy, disaster recovery, and officer safety benefits that come with having multiple agencies on one system. All participating agencies pay for their individual software licenses and costs to connect to Burleson servers.

The software product utilized by the consortium is the Superior ONESolution Public Safety system, consisting of CAD, Records, and Mobile Computing, provided by CentralSquare Technologies (formerly Superior).

The Cleburne Police Department received grant funding (NIBRS) to assist with the funding necessary to join the system. The remaining funding is included in the approved FY2019 budget. The projected cost for FY19 to be paid to Central Square is \$216,000, with the grant covering \$122,292. The annual expenditure for FY20 is estimated to be \$7,798. For reference, we pay our current provider \$109,000 annually.

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## ORDINANCES

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**OR3. \*PUBLIC HEARING\***

**AN ORDINANCE REZONING 809 N MAIN ST**



**FROM C3 TO SF4, AS REQUESTED BY CARRELL AND KATHY MCINTOSH, REPRESENTED BY MICHAEL HORAN.**

Person presenting this item: Shane Pace, Director of Community Development

**BRIEF:** At the September 11, 2018 City Council meeting, Council considered this item as requested by the property owner. The original request was to rezone the subject property from the C3 Commercial District to the SF-4 Single Family Dwelling District. Following citizen comments, staff recommended revising the request from the SF-4 Single Family Dwelling District to the Planned Development District to accommodate the needs of the property owner, while remaining consistent with the City's Comprehensive Plan. After much discussion, Council moved to postpone this item to the next regular meeting to allow for other options available.

At the direction of City Council, staff has proposed the following language for the Planned Development District at 809 N. Main Street:

*The intent of the Planned Development District shall be to permit either single-family or commercial land uses. At no time shall these land uses be permitted to exist concurrently.*

*The permitted land uses within this Planned Development District shall be:*

- 1. All land uses permitted in the SF-4 Single Family Dwelling District; or*
- 2. All land uses permitted in the C3 Commercial District.*

*At such time the property converts to a commercial land use as permitted by this ordinance, single-family residential uses shall cease to be permitted.*

**ORIGINAL BRIEF:** The applicant has requested to rezone approximately 1.69 acres from C3 (Commercial District) to SF-4 (Single-Family Dwelling District) for an existing residential home. The Comprehensive Land Use Plan designates the subject property as Central Corridor District. The proposed land use is neither an appropriate or specially permitted use in this District. The Planning and Zoning Commission considered this request at their August 27, 2018 meeting and recommended denial by a vote of 4-3.

**OR4. \*PUBLIC HEARING\* AN ORDINANCE APPROVING ABANDONMENT OF AN EAST/WEST ALLEY ABUTTING LOT 2, BLOCK 45, ORIGINAL CLEBURNE KNOWN AS 909 N MAIN ST, AS REQUESTED BY CARNICERIA MI PUEBLO CORP, REPRESENTED BY JESUS VARGAS.**

Person presenting this item: Shane Pace, Director of Community Development

**BRIEF:** Mr. Vargas has requested to abandon the alley located on the northeast portion of his property at 909 N. Main St. The request has been made in conjunction with a plat application on the subject property. The alley has not been in use, or existence for many years, and is the current location for parking on the subject property. The applicant has proposed for parking to remain in this location, with no structures proposed within the boundaries of the alley. Staff has reviewed the request, and has no issues or concerns with requested abandonment the alley.

**OR5. AN ORDINANCE APPROVING RESALE OF TAX FORECLOSED PROPERTY LOCATED AT 108 MECHANIC ST TO HIGHEST BIDDER, GARZA GROUP FOR \$7,000.**

Person presenting this item: Shelly Doty, City Secretary

**BRIEF:** City of Cleburne, for itself and the use and benefit of Johnson County, Hill College and

the Cleburne ISD acquired title to a certain tract of real estate at a Sheriff's sale held on the 5th day of August, 2014, in Cause No. T201100323, City of Cleburne vs. Jewel Mae Scott. Section 34.05(a), of the Texas Property Tax Code, authorizes the City of Cleburne by and through its governing body, to conduct a resale of property. It is in the best interest of the City of Cleburne and its taxpayers to return this property to a productive use. Garza Group LLC has made an offer to purchase the property for the sum of seven thousand dollars (\$7,000.). The City will receive \$6,032.19 for maintenance costs upon the sale of this property.

**OR6. AN ORDINANCE APPROVING RESALE OF TAX FORECLOSED PROPERTY LOCATED AT 110 MECHANIC ST TO HIGHEST BIDDER, GARZA GROUP FOR \$7,000.**

Person presenting this item: Shelly Doty, City Secretary

**BRIEF:** City of Cleburne, for itself and the use and benefit of Johnson County, Hill College and the Cleburne ISD acquired title to a certain tract of real estate at a Sheriff's sale held on the 5<sup>th</sup> day of August, 2014, in Cause No. T201100323, City of Cleburne vs. Jewel Mae Scott. Section 34.05(a), of the Texas Property Tax Code, authorizes the City of Cleburne by and through its governing body, to conduct a resale of property. It is in the best interest of the City of Cleburne and its taxpayers to return this property to a productive use. Garza Group has made an offer to purchase the property for the sum of seven thousand dollars and no cents (\$7,000.00). The City will receive \$5,432.19 for maintenance costs upon the sale of this property.

**OR7. AN ORDINANCE APPROVING RESALE OF TAX FORECLOSED PROPERTY LOCATED AT 216 MECHANIC ST TO HIGHEST BIDDER, GARZA GROUP FOR \$10,000.**

Person presenting this item: Shelly Doty, City Secretary

**BRIEF:** City of Cleburne, for itself and the use and benefit of Johnson County, Hill College and the Cleburne ISD acquired title to a certain tract of real estate at a Sheriff's sale held on the 6th day of September, 2016, in Cause No. T201300145, City of Cleburne vs. Danny Whitehead. Section 34.05(a), of the Texas Property Tax Code, authorizes the City of Cleburne by and through its governing body, to conduct a resale of property. It is in the best interest of the City of Cleburne and its taxpayers to return this property to a productive use. Garza Group has made an offer to purchase the property for the sum of ten thousand dollars and no cents (\$10,000.00). The City will receive \$2,881.69 for maintenance costs upon the sale of this property as well as \$1,163.42 for property taxes as well as \$466.75 in excess distribution.

**OR8. AN ORDINANCE APPROVING RESALE OF TAX FORECLOSED PROPERTY LOCATED AT 206 ROYAL ST TO HIGHEST BIDDER, RODNEY GATTIS FOR \$3,500.**

Person presenting this item: Shelly Doty, City Secretary

**BRIEF:** City of Cleburne, for itself and the use and benefit of Johnson County, Hill College and the Cleburne ISD acquired title to a certain tract of real estate at a Sheriff's sale held on the 1st day of March, 2016, in Cause No. DC-T201400502, Cleburne ISD vs. Ethelyn James Spencer. Section 34.05(a), of the Texas Property Tax Code, authorizes the City of Cleburne by and through its governing body, to conduct a resale of property. It is in the best interest of the City of



Cleburne and its taxpayers to return this property to a productive use. Rodney Gattis has made an offer to purchase the property for the sum of ten thousand dollars and no cents (\$3,500.00). The City will receive \$1,357.23 for maintenance costs upon the sale of this property as well as \$189.27 for property taxes.

**OR9. AN ORDINANCE APPROVING RESALE OF TAX FORECLOSED PROPERTY LOCATED AT 407 ROYAL ST TO HIGHEST BIDDER, DAVID RAY DAVENPORT FOR \$1,187.**

Person presenting this item: Shelly Doty, City Secretary

**BRIEF:** City of Cleburne, for itself and the use and benefit of Johnson County, Hill College and the Cleburne ISD acquired title to a certain tract of real estate at a Sheriff's sale held on the 3rd day of November, 2015, in Cause No. T201400217, Cleburne ISD vs. Morris E. Coursey. Section 34.05(a), of the Texas Property Tax Code, authorizes the City of Cleburne by and through its governing body, to conduct a resale of property. It is in the best interest of the City of Cleburne and its taxpayers to return this property to a productive use. David Ray Davenport has made an offer to purchase the property for the sum of one thousand one hundred eighty-seven dollars and no cents (\$1,187.00). The City will receive \$1,187.00 for maintenance costs upon the sale of this property.

**OR10. AN ORDINANCE APPROVING RESALE OF TAX FORECLOSED PROPERTY LOCATED AT 506 ROYAL ST TO HIGHEST BIDDER, RODNEY GATTIS FOR \$3,500.**

Person presenting this item: Shelly Doty, City Secretary

**BRIEF:** City of Cleburne, for itself and the use and benefit of Johnson County, Hill College and the Cleburne ISD acquired title to a certain tract of real estate at a Sheriff's sale held on the 4th day of April, 2017, in Cause No. DC-T201500257, Cleburne ISD vs. Lisa Marie Pleasant Scott. Section 34.05(a), of the Texas Property Tax Code, authorizes the City of Cleburne by and through its governing body, to conduct a resale of property. It is in the best interest of the City of Cleburne and its taxpayers to return this property to a productive use. Rodney Gattis has made an offer to purchase the property for the sum of three thousand five hundred dollars and no cents (\$3,500.00). The City will receive \$854.54 for maintenance costs upon the sale of this property as well as \$382.05 for property taxes.

**OR11. AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR OCTOBER 1, 2017 TO SEPTEMBER 30, 2018 (#14) BY APPROVING CITY MANAGER'S YEAR END APPROPRIATION TRANSFERS.**

Person presenting this item: Terry Leake, Director of Finance

**BRIEF:** Per Section 8.2 of the City of Cleburne Charter, Transfer of Appropriations "The City Manager may at any time with the approval of the Council transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department, or agency. At the request of the City Manager, the Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another." As a fiscal year end adjustment, the City Manager is proposing to transfer projected unspent expenditure balances to cover expenditures greater than

the adopted line item budget for various departments. Transfers within the various General Fund budget line items (see attached Budget Adjustment form) are proposed to cover various expenditure overruns that occurred due to operational situations. There are various departments that had position vacancies during the fiscal year, which yielded sufficient savings in departments to cover most of the expenditure overruns in Non-Departmental. The primary reasons for operational overruns by department during the current fiscal year are as follows:

- Non-Departmental – Payment of unused vacation and sick time for retirements and resignations of long term staff members.
- Legal – Consultation and services for settled and pending litigation, legal expertise, etc.
- Sanitation – A greater amount of expenditures at the Transfer Station and the other sanitation services, due to greater amount of trash hauled, grinding and landfill charges.

Transfers to General Capital Projects Fund (Fund 53) from the General Fund:

- A. Contained within the FY 2018 budget are funds to replace HVAC systems at various facilities if a total system failure occurred in the amount of \$25,370. As these funds would only be spent if a total system needed replacing, absolutely necessary. Similarly, to preserve unspent HVAC replacement funds appropriated in the Fiscal Year 2018 General Fund budget for future HVAC replacement needs, the proposed ordinance contains a provisions that the City Manager is authorized to transfer the unspent balance of Building Maintenance Department account 0161-8467 Maintenance and Repair to the General Capital Projects Fund (Fund 53) for future HVAC replacement.
- B. To preserve unspent street maintenance funds appropriated in the Fiscal Year 2018 General Fund budget for future street maintenance needs, the proposed ordinance contains a provisions that the City Manager is authorized to transfer the unspent balance of Street Department account 0179-8467 Maintenance and Repair – Streets, Curbs and Alleys to the General Capital Projects Fund (Fund 53) for future street repair projects.
- C. To preserve unspent golf deck repair maintenance funds appropriated in the Fiscal Year 2018 General Fund budget for repairs of the deck in Fiscal Year 2019, the proposed ordinance contains a provisions that the City Manager is authorized to transfer the \$10,000 allocated for the repairs in Fiscal Year 2018 for that project (account # 0155-8419).

As there are sufficient savings in various departments that had position vacancies during the fiscal year and operational expenditure savings, which yielded sufficient savings in funds to cover the expenditure overruns and the transfer to Fund 53, therefore the net budget adjustment is \$0 with no increase to the overall General Fund budget total.

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## OTHER COUNCIL MATTERS

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### **OC2. CONSIDER NEW LOGO FOR THE CITY OF CLEBURNE.**

Person presenting this item: David Raybuck, IT Director

**BRIEF:** The City Council created and charged the Logo Advisory Committee to “using a variety of participation and input methods, the Committee shall engage in a formal process to develop and bring forth to the full City Council no less than two logo designs with corresponding tag lines that identify Cleburne’s past while pointing to our future. The logo should be recognizable as representing ‘Cleburne’ and have the ability to be easily transferable in a variety of uses to

include, but not limited to, vehicles, street signs, water towers, wayfaring signs, letterhead, etc. The design should be one that can be applied throughout the city with the intent of creating a formal brand that is easily identifiable and projects a positive image of our community.”

The Committee met on June 20, June 25, and Aug. 1. Through its meetings the Committee established the themes the logo should convey and worked through 99 designs to have graphic designers from around the world submit logos through a contest. The Committee received more than 100 designs and chose one winner and a runner-up. The Committee also looked at modifying the existing logo used for The Depot.

Through this process the Committee recommends the City Council consider changing the City of Cleburne logo to honor the city’s history while projecting its future while remaining uniquely Cleburne.

Committee members include Mayor Scott Chain as Committee Chair, Mayor Pro Tem Dale Sturgeon, Cleburne Chamber of Commerce Board Representative Marty Kelly, Chamber of Commerce staff representative Cathy Marchel, Cleburne ISD board representative John Finnell, Cleburne ISD staff representative Tracy Shea, community representative Brandon Morris, and city staff members.

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### EXECUTIVE SESSION

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Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council Meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

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### ADJOURNMENT

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### **ADJOURNED AT:**



City Hall is wheelchair accessible. Access to the building and special parking are available at the southeast entrance facing Chambers Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary’s Office at 817/645-0908 or by FAX 817/556-8848 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.